



TENANT SCRUTINY BOARD

Meeting to be held in 6 & 7 - Civic Hall, Leeds on
Friday, 20th March, 2020 at 1.00 pm

(A pre-meeting will take place for ALL Members of the Board at 1.00 p.m.)

MEMBERSHIP

Sallie Bannatyne

Stanley Burton

Mary Farish

John Gittos (Chair)

Maddy Hunter

Rita Ighade

Denise Linley

Peter Middleton

Jackie Worthington

Anne Marr (Observer)

Please note: Certain or all items on this agenda may be recorded

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A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p style="padding-left: 40px;">RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p style="padding-left: 40px;">No exempt items have been identified.</p>	
2			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
3			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			<p>MINUTES - 21 FEBRUARY 2020</p> <p>To confirm as a correct record, the minutes of the meeting held on Friday 21st February 2020.</p>	5 - 10
5			<p>CHAIR'S UPDATE</p> <p>To receive an update from the Chair on scrutiny activity, not specifically included on this agenda, since the previous Board meeting.</p> <p>Approved minutes of the meeting held on 6th February 2020</p>	11 - 16
6			<p>NEXT INQUIRY - TENANT ENGAGEMENT</p> <p>Presentation from head of service in relation to the chosen enquiry to provide members with an overview of the service area from which they will be able to scope out how the inquiry can be progressed.</p>	17 - 18
7			<p>TENANT SCRUTINY BOARD WORKPLAN</p> <p>Confirmation of dates of meetings for the forthcoming year and the future workplan (which will be dependent on how the chosen enquiry is to be scoped)</p>	19 - 20
8			<p>DATE AND TIME OF NEXT MEETING</p> <p>1.00pm Friday 17^h April 2020, Committee rooms 6/7 Civic Hall</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
2			<p>THIRD PARTY RECORDING</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties– code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	

TENANT SCRUTINY BOARD

FRIDAY, 21ST FEBRUARY, 2020

PRESENT: John Gittos (Tenant Chair)

Tenants: Sallie Bannatyne, Stanley Burton, Mary Farish, Maddy Hunter, Peter Middleton and Jackie Worthington

Officers: Sean Travis (Leeds Watch Compliance Officer), Cheryl Fixter (Leeds Watch Compliance Officer), Keith Mack (Scrutiny Officer), Ian Parr (Housing Assistant)

52 Exempt Information - Possible Exclusion of the Press and Public

None.

53 Late Items

None.

54 Apologies for Absence

Rita Ighade, Denise Linley

55 Minutes - 29 November 2019

RESOLVED – The minutes of the previous meeting held on 29th November 2019 were passed as a true record.

56 Matters arising

The Chair updated the board on the estate walkabout review, noting that recommendations for improvement had been made previously that are currently not being followed. The Chair suggested sending an updated recommendation of fewer estate walkabouts each year, per estate to encourage attendance, with a further suggestion that they be undertaken around April and September to address the challenges of the changing seasons. This recommendation was supported by all members present.

57 Chair's Update

The minutes of the Environment, Housing, and Communities board have been included in the pack, topics of interest to the TSB were highlighted, including;

- Waste management and accessibility to collection services.
- The number of Universal Credit claims across the city and available support especially out of hours.

Draft minutes to be approved at the meeting
to be held on Friday, 20th March, 2020

- Discussion regarding the use of green space, car parking, and nuisance fireworks.
- Void properties and the rethinking repairs review.

The Chair updated the board on his attendance at the Tenant Scrutiny conference in December which was attended by many housing associations and was very informative, with much of the focus being around new ways of working as previously discussed by the board last summer. The Chair also attended VITAL in February to update them on the decisions made by the board regarding a new enquiry.

58 CCTV Update

ST updated the board about the work to upgrade all high rise blocks in the city to a digital solution for transferring camera images to Leeds Watch. The project has been ongoing for two years with 26 blocks currently connected via digital fibre to Leeds Watch out of a total of 116 blocks. There had been a significant delay to the upgrade process due to the requirement to procure a new fibre supplier to meet all Leeds requirements in addition to this project. There will be a contract in place by the end of March, and should enable acceleration to progress for the camera upgrade.

The Chair questioned that the board had previously been told the upgrade would take two years and in that timeframe should have been complete by now, ST responded that initially that was the case, however the securing of a fibre supplier had a significant impact on the initial schedule. CF explained the new supplier contract is important as it covers other digital needs such as internet, Wi-Fi, and communications infrastructure as well as the camera feeds.

SB asked if there will be preference given to any blocks that still use the older CCTV system, ST responded that all blocks that are currently due to be upgraded will be, but the order they are completed will be designated by the work program.

The Chair asked about the viability of some older systems until the digital fibre is installed, for example rooftop signal transmission. ST replied that all blocks currently have a mixture of solutions that are all viable, but the goal is to unify the method. The rooftop signal can be affected by range, weather, and line of sight. Some blocks still have an on-site hard drive recording method that can be accessed by engineers. The drives record 31 days' worth of footage after which it over-writes the oldest data unless it is requested by police or other appropriate authorities.

The Chair asked if there any blocks with no CCTV at all, CF responded that all blocks have some form of coverage as far as Leeds Watch are aware, and that all blocks in West Leeds are on the digital system. The Chair asked what the camera coverage is like for the digital blocks, ST responded that coverage is full for the ground floor entrances and exits, as well as the lifts. SB

commented that the cameras in some block lifts do not appear to have been upgraded despite signs from Leeds Watch communicating that all cameras have been upgraded. ST confirmed that all cameras are upgraded when the work takes place, and the signs and communications are the responsibility of the contractors when work goes ahead, and any enquiries should be made to planned works.

KM reminded the board that there is a programme of tenant engagement sessions taking place at all high rise blocks in the city, beginning with those where there are indications of lower satisfaction. Officers are attending the sessions to hear tenants' views or issues and inform tenants of future investment plans relating to individual blocks. Reminder notices are being sent via text to tenants in the blocks ahead of each scheduled event with full details, and the sessions will run through to the middle of March. KM suggested those members in high rise properties speak with the investment officers that attend the session if they wish to have a better idea of what, and when, work will be taking place at their block.

KM referred to an issue that had been previously raised, that camera feeds can no longer be viewed on the television in apartments, and confirmed that this is likely a restriction due to GDPR. ST confirmed this is the case, there are some images that will become unavailable however door visitors can still be viewed on screen.

The Chair asked how cameras are monitored at Middleton, ST replied there is a 'monitor wall' with live feeds been shown and viewed by trained staff 24/7. The screens can be isolated and viewed based on location as necessary, and the fibre upgrades mean features such as loiter and movement detection can make spotting issues more efficient. CF continued that if there is an incident, only the police can request to view the live feed via a direct link, and recordings can be requested by the police or a solicitor only. The police can also be contacted directly from Middleton office.

The Chair asked if mobile cameras are still in operation as they can be deployed in areas with a high rate of fly tipping and antisocial behaviour. ST responded that mobile cameras are mostly used for events but there is other deployable CCTV that may be used if relevant GDPR permission is obtained.

The Chair asked for clarification on which cameras are council operated and which are police operated in the centre, CF answered that all cameras are Council operated and the only ones operated by the police are temporary or hidden for investigative purposes.

MH asked if there is CCTV for sheltered housing schemes, ST replied that he did not know for certain but the question could be posed to Housing for a response.

The Chair asked if there is an updated time frame for when the upgrade might be completed by, ST replied it would be a guess at this stage, but reiterated

that with the award of a new contract in the next month the work would begin to progress much more quickly.

59 Next Inquiry

The Chair explained the delay in choosing the next topic of inquiry. Whilst a topic had been voted upon in November, it was agreed it did not encompass or embrace the new ways of working agreed upon by the board, so it was decided to circulate a survey to involved tenants to seek their views. Unfortunately an objection was received regarding the proposed survey which led to a meeting between the Chair and Councillor Coupar to discuss the issues that had been raised. It was noted that Cllr Coupar had acknowledged that the Council supported the independence of the board at every stage, however there were different views about the appropriateness of the survey being sent in light of other citywide surveys and a discussion about the scope of topics needing to focus on housing services and functions they were responsible for. During the meeting Councillor Coupar asked if she could make her own suggestion regarding a future inquiry and she suggested "Tenant Engagement" the Chair said this would be put before members but reminded her the final decision is up to the board. There have been future meetings set up between the Chair and Councillor Coupar to ensure closer ties between councillors and the board.

In light of this further suggestion and there being no immediate way forward the chair felt it timely to remind the board of the full list of possible inquiry topics, these being:

- Housing Advisory Panels
- The repairs strategy
- Estate walkabouts
- Fly tipping
- Car parking
- The contact centre
- Out of hours repairs
- Tenant engagement

The Chair gave a brief reminder of each topic and some of the possibilities and issues that were attached to each. KM was then asked to outline the role of tenant engagement to TSB members and explained that it is best thought of in three strands; Tenant involvement (referring to those formal groups that are involved in shaping the service and providing input on policy, procedures and key activities); Tenant Engagement (being the more direct participation of tenants in HAPs and any other community projects that impact on tenants or schemes within their community); and community development (whereby the service helps tenants to shape their communities positively with their own resources and build their capacity to do so). KM gave a brief insight into some of the current issues faced by the service including attracting tenant members (particularly younger members and those from diverse backgrounds), and

new ways of engaging with tenants more digitally to enable easier access to information and improve services.

The Chair noted that tenants also used to be consulted about procurement however that does not seem to be the case, MH replied that there is a procurement strategy group that is consulted about procurement issues. KM confirmed he was aware of the group but it was not a group facilitated by the Tenant Engagement Team.

The Chair explained to the board that Tenant Engagement was something that had been suggested during previous year's discussion's about possible inquiries but for various reasons this had never been chosen. The Chair acknowledged that it was likely to be a complex inquiry but perhaps the time was now right for it to be considered, not least given the issues with some of the other suggestions which could mean the impact of any recommendations might not reach as far as the board would intend.

The Chair gave members an opportunity to vote on each topic in turn.

RESOLVED – The board voted in favour of Tenant Engagement as the next scrutiny inquiry.

Given the outcome of the vote, PM questioned whether the board should consider KM, (being a part of the Tenant Engagement Team), to have a conflict of responsibilities if he continued to advise and support the board whilst also potentially being called to provide evidence. KM was asked to inform Mandy Sawyer of the boards concerns regarding his role with tenant engagement and any potential conflict as scrutiny officer.

The Chair reported that VITAL had also queried if TSB members attending VITAL meetings would be appropriate if tenant engagement was chosen as the next inquiry, The Chair told the board that he would attend the next VITAL meeting to update them in due course.

Noting the Chair had promised the board and VITAL that TSB would start an inquiry at the next meeting in March, and he wasn't willing to contemplate any more delays, he asked the board to enable him to make a decision on what the next inquiry would be, dependent on what Mandy had advised without consulting the board members further. This would enable the Chair to put plans put in place before the next meeting, and provide certainty the inquiry would start at the March meeting. The board agreed the Chair could do this.

Given at this stage the matter could not be resolved, The Chair suggested that the board vote on a second choice should it transpire a Tenant Engagement enquiry was not possible. Given the decision in November the board decided by vote that the "Out of hour's repairs service" would be the second option.

Subject to having some clarity around any perceived conflicts the Chair therefore suggested keeping out of hours repairs as a back-up option in case

there was a reason that tenant engagement proved impossible. The board were in agreement.

60 Tenant Scrutiny Board workplan

The Chair suggested that a work plan cannot be set until it is known for certain that the inquiry topic is viable, but once it is then a full plan will be drafted.

March will see the beginning of a new election cycle for the board, and so preparations will be put in place for an election.

The Chair informed the board he will be uncontactable until the 4th of March.

61 Date and Time of Next Meeting

The next meeting will take place at the Civic Hall on Friday the 20th of March, from 1pm - 3pm.

THE MEETING CLOSED AT 3:00 PM

SCRUTINY BOARD (ENVIRONMENT, HOUSING AND COMMUNITIES)

THURSDAY, 6TH FEBRUARY, 2020

PRESENT: Councillor B Anderson in the Chair

Councillors J Akhtar, J Bentley,
A Blackburn, D Collins, A Gabriel,
P Grahame, A Khan, P Gruen, M Harland,
N Sharpe, K Brooks and T Smith

78 Appeals Against Refusal of Inspection of Documents

There were no appeals against refusal.

79 Exempt Information - Possible Exclusion of the Press and Public

There was no exempt information.

80 Late Items

There were no formal late items.

81 Declaration of Disclosable Pecuniary Interests

There were no declarations of disclosable pecuniary interests.

82 Apologies for Absence and Notification of Substitutes

There were no apologies for absence.

83 Minutes - 9 January 2020

RESOLVED – That the minutes of the meeting held 9th January 2020, be approved as an accurate record, subject to a minor change to minute 67 to read:

- *Councillor Jenkins attended as a substitute for Councillor P Gruen.*

Matters Arising

Minute 71 – Referral to Scrutiny: River Cleanliness. Members heard that an update would be provided at the Scrutiny Board meeting (Environment, Housing and Communities) to be held 5th March 2020, on the outcome of the multi-partner session. Additionally, the Board were informed that the Scrutiny Advisor would be providing Members with a copy of the response to the previous deputation.

84 Fuel Poverty Update

Agenda items 7 – Fuel Poverty Update, 8 – Energy Efficiency in Council Housing Stock and 9 - Carbon Reduction in the Private Rented Sector (PRS), were considered together by the Scrutiny Board (Environment, Housing and Communities).

The reports of the Sustainable Energy and Air Quality Team, and the Director of Resources and Housing, provided Members with information regarding the approach taken in Leeds to alleviate fuel poverty and promote affordable warmth, the energy efficiency activity undertaken with council housing stock, and the Council's approach in supporting carbon reduction in the private rented sector.

In attendance at the meeting were:

- Cllr Coupar, Executive Member for Communities
- Neil Evans, Director Resources and Housing
- Jill Wildman, Chief Officer Housing
- Rob Curtis, Programme Officer, Resources and Housing
- George Munson, Senior Project Manager, Resources and Housing
- Nahim Ruhi-Khan, Head of Strategy and Investment
- Mark Ireland, Service Manager, Private Sector Housing

The officers in attendance each provided Members with a presentation highlighting the following:

Energy and Fuel Poverty

- An overview of the Leeds housing stock, with specific mention to homes being predominantly D rated, and the ambition for stock to be As and Bs
- Key fuel poverty statistics in Leeds and England
- Switching homes from natural gas by 2030, with the possibility of moving to hydrogen or retrofitting heat pumps
- Leeds Affordable Warmth Strategy 2017 – 2030 (city wide projects, targeted areas and interventions)
- Area Renewal mixed tenure whole house retrofit and the benefits
- Historic domestic energy work

Private Rented Sector

- The issues facing the city, on-going work with landlords to improve energy efficiency, and the need to educate landlords about the changing regulatory environment associated with energy efficiency measures
- Transformational Insulation for Back to Backs (TIBB) - the 3m planned investment with priority areas Beeston and Holbeck, after the successful pilot scheme with Harehills in 2018/19.
- 85% have SAP rating D or below
- Investment in the group repair scheme, including obtaining monies as part of the Leeds Neighbourhood Approach in the Nowell's.
- Continuing to lobby Government to provide financial incentives such as the Private Sector Renewal Grant, along with tax changes and legislation changes in regard to public money (housing benefits to housing conditions including the SAP rating)

Council Housing

- Council Housing Investment including replacement of heating systems and boilers, installation of district heating systems into high rise blocks, installation of solar PV panels, loft and cavity wall installation and the replacement of single glazing to double glazing.
- District Heating & Leeds Pipes – 690 homes to be completed by September 2021.
- The reduction of carbon emissions by 11,000 tonnes per year and improved air quality.
- Tenant Support - Green Doctor in partnership with Leeds City Council
- The Shakespeare Court, Grange and Towers programme – external wall insulation in high rise blocks had been undertaken, and will be completed in due course.
- The exploration of various new innovative projects such as Air Source Heat Pumps, Fitting the Future and Priority Neighbourhoods
- Ground Source Heat Pumps.
- The upcoming challenges with inter-war estates, 1960's built high-rise and non-traditional properties in regard to investment
- Considerations for priority areas to deliver the ambition for the capital investment programme.

Members' discussed a number of matters including:

- A request for the revised presentation to be distributed to Members of the Board, to include the additional slide on the private rented sector.
- Members discussed in detail their support of the Executive Member for Communities, in suggesting to arrange a cross visit to Government with the intention of lobbying ministers about investment incentives, regulation/legislation changes, and innovative solutions to deliver improved energy efficiency across different housing sectors. Members heard about work that had been undertaken with the Heat Network Delivery potentially formed a source of evidence to take to central government. The Director of Resources and Housing re-iterated the existing strong case studies with Cross Green and Holbeck, and the need to make financial cases around problematic areas. The Scrutiny Board supported this and were keen for officers to look into the 'Leeds specific asks'.
- Clarity was sought about whether it was possible to enforce Selective Licensing in order to specify standards for owner occupier housing. Members heard the Government had been looking at a SAP rating C by 2030, but this was yet to be considered.
- Particular reference was made to the idea of focusing on insulating homes in an attempt to reduce the carbon footprint, as an alternate method to heating homes. Additionally, it was acknowledged that the apprentice levy could be factored in to growing in-house expertise.
- In responding to a query in regard to the Decent Home Standards, the Director of Resources and Housing explained that council housing had achieved the Decency Standard in 2012, with council stock having a thermal efficiency SAP rating D, and therefore reached the limit. The Executive Member for Communities added that the Standard was

outdated, and suggested that this form part of one of the 'asks' from the Local Authority.

- Clarity was sought on the considerations of using hydrogen as an alternative method of gas. Officers explained that a grant had been obtained for safety testing purposes as part of an exploratory third party pilot that could involve Leeds in its initial roll out, but the decision by Government had not yet been confirmed.
- Additional information was sought on plans for insulating public buildings. Members were informed that the Asset Management Strategy would look to reduce buildings by 20%, and the options available in terms of better energy performance for historic buildings.

The Chair expressed that good work had been undertaken, and welcomed the innovative ideas and thanked officers for their attendance.

RESOLVED – The Scrutiny Board (Environment, Housing and Communities):

- a) Noted the contents of the reports;
- b) Noted the challenges Leeds faces as well as the approach taken in Leeds to alleviate fuel poverty and to promote affordable warmth, the activity undertaken with council housing stock, and the Board welcomed the approach in supporting carbon reduction in the private rented sector;
- c) Requested that the information provided during discussions be actioned;
- d) Requested that the successor Scrutiny Board be minded to schedule a space on the work programme in the 2020/21 municipal year, and that an update on the progress be received.

Councillor Collins arrived at 11am, during discussion of this item.

Councillor Bentley vacated at 11:30am, during discussion of this item.

85 Energy Efficiency In Council Housing Stock

The item was considered alongside agenda item 7 – Fuel Poverty Update, and agenda item 9 – Carbon Reduction in the Private Rented Sector. Minute No. 84 refers.

86 Carbon Reduction in the Private Rented Sector

The item was considered alongside agenda item 7 – Fuel Poverty Update, and agenda item 8 – Energy Efficiency in Council Housing Stock. Minute No. 84 refers.

87 Work Schedule

The report of the Head of Democratic Services submitted a report which invited Members to consider the Board's schedule for the remainder of the 2019/20 municipal year. Copies of the Board's work schedule and the minutes

of the Executive Board meeting held 7th January 2020 were appended to the submitted report.

Members discussed the items on the upcoming work schedule, regarding working groups on the following:

- Disposal of Green Spaces 27th January – Members were informed that an update following the meeting would be provided in due course;
- Car Parking Policy 17th February 12:30 – 14:00;
- Community Impact of Nuisance Fireworks 9th March 10am – 12:pm. Additionally, Members were informed that the working group had received an interest to attend from various partners.

RESOLVED – The Scrutiny Board (Environment, Housing and Communities):

- a) Noted the matters outlined in the report
- b) Noted the Executive Board minutes
- c) Agreed the overall work schedule

88 Date and Time of Next Meeting

RESOLVED – To note the date and time of the next meeting as Thursday 5th March 2020 at 10.00 p.m.

(The meeting closed at 12:05)

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Report author: Keith Mack
Tel: 0113 378 3330

Report of **Housing Manager, Tenant Scrutiny**

Report to **Tenant Scrutiny Board**

Date: **20 March 2020**

Subject: **Next Inquiry**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

1.0 SUMMARY OF MAIN ISSUES

- 1.1 The Board having received performance data and consulted with senior managers and council members have now identified their next inquiry, Tenant Engagement.
- 1.2 Mandy Sawyer (Head of Neighbourhood Services) has been invited to today's meeting to provide an overview of the Tenant Engagement Service, which sits within the Neighbourhood Services portfolio within Housing Leeds.

2.0 RECOMMENDATIONS

- 2.1 Members of the Board are requested to consider the overview of the service area provided by the Head of Service, in order to be able to support the scoping of the inquiry and agree a forward programme.

3.0 BACKGROUND PAPERS¹

- 3.1 None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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Report of Scrutiny Support

Report to Tenant Scrutiny Board

Date: 20 March 2020

Subject: 2020/21 Work Programme

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

1.0 SUMMARY OF MAIN ISSUES

- 1.1 The Board previously resolved a workplan will be provided in all future agenda packs.
- 1.2 Dates of future meetings have been agreed and scheduled as below (all meetings will commence at 1.15pm following TSB pre-meeting at 1.00pm and all meetings will take place in Committee rooms 6/7 at Civic Hall, Leeds unless otherwise advised. Should the programme be subject to change, members will be notified in due course.)

Friday 17th April 2020

Friday 22nd May 2020

Friday 19th June 2020

2.0 RECOMMENDATIONS

- 2.1 Members of the Board are requested to note the 2020/21 municipal year's work programme.

3.0 BACKGROUND PAPERS¹

- 3.1 None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

APPENDIX A

Tenant Scrutiny Board Work Schedule for 2020/21 Municipal Year

AREAS OF REVIEW	October 25th	November 29th	December & January Meetings Cancelled	February 21 st	March 20 th	April 17 th	May 22 nd	June 19th	
Main Inquiry	X				X	X			
Preparation of Final Report									
(X) Recommendation Tracking (P) Presentations	Discuss scope of new inquiry and programme/ timescale.	Estate Walkabouts			CCTV update (1) Leedswatch attendee TBC Next Inquiry (Discussion)	Tenant Engagement Inquiry			
UPDATES									
Attendance/Guest speakers		John Ogilvie Michelle Honey			Chair/ Scrutiny Officer	Mandy Sawyer (Head of NS)			
Board Administration									
Election of Chair Election of Vice Chair									
Work Plan updates to Tenant Scrutiny Board	X	X			X	X	X		
Chief Officer attendance									